

Fees for Nonprofit Groups

**Call for Full Day and Half Day rates
Half Day (Not Offered for All Classes)**

**One-on-One tutoring
30.00 Per hour 2 hour minimum
(Offered as my schedule permits)**

Letitia A. Baldwin is a former Technology Education Coordinator for TeamTech in Atlanta. Ms. Baldwin offers educational solutions for small businesses and nonprofit organizations. She trains in the MS Office suite Word, PowerPoint, Excel, Access, Publisher and Outlook. In addition she offers two hour trainings on the Palm™ Handheld. A graduate of Antioch College with a degree in economics and business administration, Letitia has worked in the Atlanta nonprofit arena for over 15 years and is gifted at building community partnerships. She holds certifications in several Microsoft Office User Specialist programs. She is Publicist for IN THEIR PATH! A project began in, 2000 to honor Families and the Underground Railroad. Letitia is a member of the Atlanta chapter of the American Society for Training and Development and the Technology Association of Georgia.

For information on classes or to book a training for your group call 404-344-3594 or Email letitia1999@bellsouth.net